



*Specialized in fixed income securities, Casgrain & Company Limited is the largest Canadian non-bank owned investment dealer. Casgrain, founded in 1947, operates in the North American financial markets.*

*Casgrain & Company Limited is an equal opportunity employer.  
We are committed to attracting, hiring, and retaining talented and motivated individuals.*

Position: Operations Analyst  
Location: Montreal (downtown)  
Hours: 8:30 AM – 5:00 PM (37.5 h/week)

### **RESPONSIBILITIES**

Working with the Operations and Settlements team, you will execute various analytical, reconciliation, coordination tasks, and perform follow-ups with our clients and external brokers in conjunction with your colleagues in Operations and Treasury and the Trading Room.

### **REQUIREMENTS, COMPETENCES**

- Minimum of a DEC completed in a relevant field such as accounting, finance, financial management or administration;
- Bilingual, written and spoken;
- Strong skills in Microsoft Office;
- Motivated team player possessing excellent communication skills;
- Capable of being autonomous, proactive and organized;
- Competent to work under pressure and meet tight deadlines;
- Aptitude to manage and solve problems related to your tasks; and
- Interest or experience in the field of securities and financial markets would be an asset.

### **EMPLOYEE BENEFITS**

- Salary of \$50,000 and more, depending on experience and education;
- Group insurance plan after three months;
- Group RRSP plan with employer contribution;
- Combination of remote work and office presence; and
- Telemedicine.

**Do you like financial markets?  
Then, take the opportunity to start your career by joining a dynamic team!**

**Please submit your resume, cover letter and transcript to: [carriere@casgrain.ca](mailto:carriere@casgrain.ca)**

Casgrain & Company Limited  
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